Application No P25 \_\_\_\_\_



## **APPLICATION FORM**

Transforming Education Transforming India

Facility (Specify) \_

FOR REFUND

			INSTF	RUCTIONS					
(Duly filled Application by Parent or Guardian guidelines before appl To  The Project Head Division of Admiss Lovely Profession: Respected Sir/Madam I	n in case of rying) sions al University, I	Phagwara, Pun D.O.B( admission/allo	eant; and to be below 18. Pleading place in the place in	e countersignease go throu	ugh _ (yea ) at r allo	(if alread Student Date of s Date of s ars) S/o/D, applie Lovely Fa	cy Candidate II ly issued)  File No seat allocation seat DE allocat  /o ed/admitted for aculty of	ionr (as the cas	e may be) the
(Programme/ Resident The detail of the fee pa	-	-	ing Facility/ M	less Plan/ Gyn	n/ Sp	orts Facili	ity, please spe	city).	
Particulars	Tick √		Receipt No. & Date	Fee Deposited (In ₹)	П	For Office use only			
	(whichever	ever Payment			A	Date of applying Refund	Amount Deducted*	Refund Payable (if any)	Signature of the dealing official With UID
Programme Fee					ı				
Residential Charges (Residence)									
Charges for Mess					L				
Charges for Laundry									
Charges for Parking									
Charges for Transpor	t								
Charges for Gym					Т				
Charges for Sports Facility					Γ				
Any other									
Total									
*For Deduction amour Kindly pay refund amo	•	•		me)**					
					Т				
Preferred mode of pay Cheque, I would li Adjustment in fee Charges for Trans	ke to receive (only if refun	cheque by pos	t or by hand fr gramme fee) I	rom university Programme Fe	cam ee/ R	pus (Spec Residential	Charges (Res	sidence)/ Cha	

<sup>\*\*</sup>Note: Refund, if any, will be made through the account payee cheque only in the favour of concerned Student or Parent as opted and written here by the applicant. Once the application for refund has been submitted, then for any request to change the name of payee (student/ parent in favour of whom cheque is to be prepared), or for request to reissue the cheque because of postal delay or otherwise, additional processing fee of ₹ 500/- will be charged.

In this regard, you are requested to refund the fee after deductions as per guidelines. Kindly find enclosed herewith the documents issued by the University, surrendered for the refund, as follow:

		Tick √	For Office Use only					
Sr. No.	Checklist	(whichever Applicable)	Submitted	Pending	Signature of dealing official With UID			
1	Original fee receipt(s)							
2	ID card (if already issued)							
3	Mess Card (if already Issued)							
4	Bus Pass (if already Issued)							
5	Loan Letter (if already issued)							
6	Any Other Document, Specify							
Reaso	ns for Refund (You can tick more than one option)							
Loan Drop	Constraint Constraint Cong this Year  Financial Constraint Not Eligible for Scholarship Any Academic Related Issue		oroad ble for Admission us Residential Is	Pers	th Issue			
Yours	sincerely							
Signat	ure of the Applicant*		Sign	nature of the Pare	nt or Guardian*#  cation  Code			
Date: _			Date	e:	_			
	(Fo	r Office use only	·)					
	eceived by Dealing Official Name				cation			
	er the programme for which Refund is applied was Tra of the 1st Programme in which admission was taken —				Code			
	f Programme Transfer							
Date: _		5	Signature of Dea	ling officer With U	ID			
	Approval	by Competent A	uthority					
Date: _		5	Signature of Con	petent Authority	with UID			
	Арр	roval by Accoun	ts					
Date: _		\$	Signature of Acco	ountant With UID				
	Unc	lertaking/Receip	ot					
I	the undersigned, have re	eceived an amou	nt (in Rs.)	(in words) _				
payme	Approval I  Approval I  Approval I  Unc  Count of refund of the undersigned, have refund of the undersigned in	[Programme Fedundry, whichever by undertake that	e/ Residential C applicable] thro all my dues with	harges (Resideno ugh Cheque num the University are	ce)/ Charges for Mess/ ber Dated e settled and no pending			
Place:	(To be counterplaned by the Devent		Signature of App	ŕ				
Date: _	(To be countersigned by the Parent	or Guardian in C	as <del>e</del> oi minor app	nicant below 18)				
	ce: (Signature of Parents/Guardian*)							